

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION  
June 17, 2008**



**COMMISSIONERS PRESENT:** Lio Francisco, Julie Frazier, Ray Gamma, Steve Lee, Jerry Marsalli, Cynthia Owens, Chuck Seymour

**STAFF PRESENT:** George Friedenbach, Acting Director of Parks and Recreation

**GUESTS:** Larry Wolfe, Friends of Santa Clara Parks and Recreation  
Ji-Yoon and Yong Park

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**MATTERS FOR COUNCIL ACTION:** Recommendation that the Council approve the Park Family request to place a bench with a memorial plaque in Maywood Park, and to authorize the City Manager to work with the Parks and Recreation Commission to review the wording of the plaque, and authorize the City Manager to have City staff work with the Park Family for installation of the bench and plaque.

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- I. CALL TO ORDER – The meeting was called to order by Chair Lio Francisco at 7:00 p.m.
- II. APPROVAL OF MINUTES OF May 20, 2008 – Commissioner Frazier moved to approve the minutes with the addition of an excused absence for Commissioner Seymour, seconded by Commissioner Owens and approved by the Commission.
- III. SUMMARY OF CITY COUNCIL ACTIONS – The Commission reviewed City Council actions pertaining to Parks and Recreation.
- IV. CORRESPONDENCE/COMMUNICATION – Commission received a letter of contribution from Hewlett-Packard Company Foundation.
- V. COMMISSIONER’S REPORTS – Commissioner Francisco reported on visits to Dog Park, the upcoming Concerts in the Park, and the Sister Cities Potluck to be held on July 13, 2008.
- Commissioner Frazier reported on visits to Los Gatos Creek Trail, Dog Park, and the Sunnyvale Art & Wine Festival.
- Commissioner Gamma reported on visits to the Dog Park, Lions Club Flag Day Event, Kathryn Hughes School play day and lunch, Soap Box Derby, DeAnza Flea Market, the June 10<sup>th</sup> Council Meeting, and complimented staff on the pathway repairs in Central Park.
- Commissioner Lee reported on citizen questions related to loose dogs, large picnics and bounce houses, and “no smoking” rules in City parks.
- Commissioner Marsalli reported on the Veterans Memorial Committee and the Memorial Day events.
- Commissioner Owens reported on the Leadership Santa Clara Graduation, she also reported on the ISC Consortium Fundraising Committee Activities, the Committee is temporarily suspending activities until a larger group of volunteers can be recruited.
- Commissioner Seymour reported on visits to Central Park and Dog Park.

VI. OLD BUSINESS

- A. Art and Wine Festival - George Friedenbach reported on staff activities.
1. Artist applications update –nothing to report.
  2. Review of applications for proceeds – Commission reviewed and discussed the application received.
- Motion by Commissioner Marsalli and seconded by Commissioner Frazier to select Santa Clara PAL, Santa Clara Schools Foundation, Friends of Santa Clara Parks & Recreation, Wilcox High School Grand Night Committee, and Santa Clara High School Grad Night Committee to receive funds from the 2008 Festivals. Passed unanimously with Commissioner Marsalli abstaining on the vote for Santa Clara PAL as he is a member and officer of the organization.
3. Confirmation of assignments – The Commission confirmed the assignments of volunteer staff.
- B. Program Report - Summer Programs started on June 16, 2008.
- C. Project Update - George Friedenbach reported on status of current projects.
- D. Park Fee Study– George Friedenbach reviewed status.
- E. General Plan Updates Steering Committee Member- Commission confirmed the appointment of Commissioner Marsalli to the Steering Committee, and named Commissioner Owens and Commissioner Seymour as alternates members.

VII. NEW BUSINESS

- A. Donation of Park Bench – Ji-Joon and Yong Park presented their proposal to donate a bench and memorial plaque to be placed in Maywood Park.
- A motion was made by Commissioner Gamma, seconded by Commissioner Seymour recommending that the Council approve the Park Family request to place a bench with a memorial plaque in Maywood Park, and to authorize the City Manager to work with the Parks and Recreation Commission to review the wording of the plaque, and authorize the City Manager to have City staff work with the Park Family for installation of the bench and plaque.

- VIII. CONFERENCE REPORTS – Commission reviewed the request from Commissioner Marsalli to attend the Santa Clara University Ethic and Leadership Camp for Public Officials and approved the use of funds form the Parks and Recreation Commission budget.

- IX. PUBLIC PRESENTATIONS – None.

- X. Meeting adjourned to the next regular scheduled meeting, July 15, 2008, at 7:00 p.m., in the Staff Conference Room.

Prepared by:

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George Friedenbach  
Acting Director of Parks and Recreation

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Steve Lee  
Secretary